

CHILDRESS COUNTY APPRAISAL DISTRICT
1710 AVENUE F NW
CHILDRESS, TX 79201
940-937-6062 childresscad@childresstx.us

PUBLIC NOTICE

Notice is hereby given that a public meeting of the **Board of Directors** of the Childress County Appraisal District will be held on **Wednesday, March 13, 2024 at 5:00 PM** in the meeting room of the Childress County Appraisal District Office, 1710 Avenue F NW, Childress, TX 79201.

AGENDA:

1. Call to order.
2. Establish quorum.
3. Review and approve/disapprove minutes of the January 10, 2024 meeting.
4. Review and approve/disapprove December, 2023 and January, 2024 financial reports (February, 2024 will not be available at this time).
5. Review and approve/disapprove year-to-date collection reports.
6. Review and approve/disapprove January and February, 2024 Section 25.25(b) change reports.
7. Public Forum.
8. Review and approve/disapprove 2023 final budget amendments.
9. Review and approve/disapprove the **Suspected Fraud and Reporting Fraud in the Workplace Policy.**
10. Complete and sign Form CIS and CIQ - Local Government Officer Conflicts Disclosure Statement and Conflict of Interest Questionnaire.
11. Chief Appraiser's Report:
 - a) Final and Official MAP Results (required).
 - b) 2023 Property Value Study Results (required).
12. Set next meeting date.
13. Adjourn.

****DURING THE COURSE OF THE MEETING POSTED ABOVE, THE ORDER OF AGENDA ITEMS MAY BE CHANGED AT THE DISCRETION OF THE BOARD.****

****IF, DURING THE COURSE OF THE MEETING POSTED ABOVE, THE BOARD SHOULD DETERMINE THAT A CLOSED SESSION OF THE BOARD IS REQUIRED, THEN SUCH CLOSED SESSION WILL BE HELD BY THE BOARD OF DIRECTORS AT THE DATE, TIME, AND PLACE GIVEN IN THE NOTICE AND AS AUTHORIZED BY THE TEXAS OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE, CHAPTER 551:**

- PRIVATE CONSULTATION WITH ATTORNEY - SECTION 551.071
- DISCUSSION OF LEASING OR PURCHASING PROPERTY - SECTION 551.072
- DISCUSSION OF INDIVIDUAL PERSONNEL MATTERS - SECTION 551.074**


Twila Butler, Chief Appraiser

FILED FOR RECORD
CHILDRESS COUNTY, TEXAS
MARCH - 8 AM 10:40
DAN SARA SPITZER
SEAL - COUNTY CLERK

**CHILDRESS COUNTY APPRAISAL DISTRICT
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**MINUTES OF THE JANUARY 10, 2024 MEETING OF THE BOARD OF DIRETORS OF THE CHILDRESS
COUNTY APPRAISAL DISTRICT**

The meeting was called to order at 5:03 PM by Mr. James Driver, Chairman.

A quorum was established:

Members Present: Mr. James Driver, Mr. Leslie Bruce, and Mr. C. T. Taylor.
Members Absent: Dr. Ricky Nall and Mr. Jeremy Hill.
Others Present: Ms. Twila Butler, Chief Appraiser; Freda Dodson, Notary; and Mr. Blake Newton and Mr. Brent Sherrod, PBFCM, Attorneys.

Each Board member signed a Statement of Elected/Appointed Officer and Ms. Freda Dodson administered the Oaths of Office.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded that Mr. James Driver be named as Chairman, by acclamation, and that nominations cease. Motion carried unanimously.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded that Mr. Jeremy Hill be named as Secretary, by acclamation, and that nominations cease. Motion carried unanimously.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded that Dr. Ricky Nall be named as Vice-Chairman, by acclamation, and that nominations cease. Motion carried unanimously.

Mr. Blake Newton and Mr. Brent Sherrod presented to the Board the annual Childress CAD Collections Report (a copy is attached by reference). No action of the Board was needed.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to approve and adopt a resolution that: 1) removes Sharon Johnson, retired BOD member, from all bank accounts connected to the Childress County Appraisal District, operations account #16142 1593, tax collections account #16142 1619, escrow account #16142 1601; 2)to maintain standing Directors (James Driver, Jeremy Hill, Ricky Nall, and Leslie Bruce) on all accounts connected to Childress County Appraisal District as follows: operations account #16142 1593, tax collections account #16142 1619, and escrow account #16142 1601, and to have access to any data or information relating to the District; and 3) to add C. T. Taylor to all accounts connected to Childress County Appraisal District as follows: operations account #16142 1593; collections account #16142 1619, and escrow account #16142 1601, and to have access to any data or information relating to the District; and 4) to maintain standing Chief Appraiser Twila Butler, Financial Officer Kelsey Bradley, Tax Office Administrator Freda Dodson, to continue being on tax collections account #16142 1619 and escrow account #16142 1601 and to have access to any data or information relating to the District. Motion carried unanimously. Copy of Resolutions are attached.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to approve the minutes of the December 13, 2023 meeting. Motion carried unanimously.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to approve the December, 2023 year-to-date collections report. Motion carried unanimously.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to approve the December, 2023 Section 25.25(b) report. Motion carried unanimously.

No one from the public was present to address the Board in open forum.

The Board discussed employee's current per diem travel expense rate and directed the Chief Appraiser to put it on the next meeting agenda.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to approve the Board of Directors Policy Manual for 2024. Motion carried unanimously.

The Board discussed the Appraisal Review Board daily compensation rate and directed the Chief Appraiser to put it on the next meeting agenda.

Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to approve authorization of the Chief Appraiser to perform certain duties of the Board. Motion carried unanimously.

The next meeting date was set for March 13, 2024 at 5:00 PM.

With no other business to come before the Board, Mr. Leslie Bruce moved and Mr. C. T. Taylor seconded to adjourn. Motion carried unanimously.



Mr. James Driver, Chairman
Board of Directors
Childress County Appraisal District



Mr. Jeremy Hill, Secretary
Board of Directors
Childress County Appraisal District